

OG FFO General Meeting

Minutes

April 27, 2023

Present (in-person): Kate Spaulding, Mark Rubin-Toles, Karin Fiore, Dayna Anderson, Jeannette Hartshorne, Ann Lee, Jessica Lyon, Susan Write, Laura Logue, Mary Grodman, Jenniffer Yau, Jennifer Morgan, JoAn Stafford, Suzie Stadheim, Michelle Rooney, Eileen Jackson

Present (Zoom): Lilli Schwartz, Teresa Sommers

Meeting called to order at 8:35am

- **Kate welcomed everyone online and in-person.** Thank you to the staff for the wonderful treats!
- **Principal's Update (Mark Rubin-Toles)**
 - End of the year is fast approaching. We have finished testing and are looking forward to promotion activities.
 - Asking for students with overdue books to please return them. They will need to be returned before students may get their yearbook.
 - There are many summer offerings through Community Schools. Orange Grove is planning math support during the summer which will be by invitation only.
- **Executive Reports**
 - **President (Kate Spaulding)**
 - Kate welcomed Governing Board President Eileen Jackson to the meeting.
 - Falcon Fly Out was a great event. Thank you to Ann Lee for coordinating the lunch and to everyone who donated snacks.
 - Bus Driver appreciation is coming up and students have signed thank you cards.
 - There are four staff members retiring this year, each with 19 or more years at Orange Grove. We have a tradition to make stepping stones for them with their footprints that will be placed in a special area near the MPR. We need a volunteer to help coordinate this.
 - There are two open positions for next year that we would like to fill now, VP Fundraising and Spirit Wear Chair.
 - Kate presented the slate of officers to serve on the executive board for the 2023-24 school year.
 - President - Kate Spaulding
 - President Elect - Dayna Anderson
 - VP Fundraiser - TBD
 - Treasurer - Jeannette Hartshorne
 - Grants - Barbie Chang
 - DFFO Rep - Michelle Ijams
 - Secretary - Karin Fiore
 - **Motion:** Approve the slate of nominees for the 2023-2024 school year. Second. **Approved.**
 - **Treasurer (Jeannette Hartshorne)**
 - Current income is at \$29,684.89. We are about \$2,000 away from our goal for Panther Pride and \$650 away from our goal for promotion. Fundraising for the special project is planned to continue next year. Expenses are at \$22,574.59, which includes teacher reimbursements. We expect a lot of end of the year expenses to come in this month.
 - Color run will be held next year and is expected to be a boost to our income. This year reserves can be used if needed so all commitments will be met.

- **VP Fundraising (Dayna Anderson)**
 - Would love to find someone to fill the VP Fundraising position. Task includes communication and coordination needed to raise funds for panther pride. Will be a big push at the beginning of the year in conjunction with Pick-Up and Unpack.
 - **Executive FFO Motion:** to elect Laura Logue to the position of VP Fundraising for the 2023-2024 school year. Second. **Approved**
 - **General FFO Motion:** to elect Laura Logue to the position of VP Fundraising for the 2023-2024 school year. Second. **Approved**

- **Grants (Barbie Chang)**
 - None

- **DFFO (Michelle Ijams)**
 - No report

- **Secretary (Karin Fiore)**
 - **Motion:** to approve the minutes from the March 23, 2023 FFO Meeting. Second. **Approved.**

- **Committee Updates**
 - **Promotion (Chair: Michelle Rooney)**
 - Michelle reported that everything is ready to go for promotion. Volunteers are needed along with cookie donations.
 - Mr. Rubin-Toles shared that this year there were lots of great artwork submissions by 8th grade students for the promotion program covers.
 - The school would like to feature all the promotion covers and is considering a digital program in order to do so.
 - Feedback from parents included suggestions to hang a “poster size” program in the room, send out the digital program early so families could have time to print them and to make a hard copy available with just the order of ceremony. A concern that families would be on their phones was also shared.

 - **Book Fair (Chair: Tracy Rea and Sarah McNamara)**
 - A written update was shared highlighting a great turn out of volunteers and \$2,000 raised.

 - **Staff Appreciation (Chair: Teresa Sommers)**
 - Teresa shared that Raffle-A-Day in May is planned. Donations of gift card/gift certificates are needed. AJ’s/Bashas cards can be purchased through the school and donated.. Families can utilize the sign-up genius that went out in picks-of-the week.
 - A Taco Bar lunch is planned for the teachers on the last Day of School. Look for the sign-up to help.

- **Community Schools (Mary Grodman)**
 - This summer there are lots of Middle School Camp options. Several OG Staff are involved! Registration by this Sunday (April 30) will include an Out of this World Camp Book. Registration will continue to be open throughout the summer.
 - Currently recruiting for quarter one instructors and coaches. Quarter one will start the first day of school.
 - Looking for a PE and a Health teacher for this summer so we can open another class for High School PE and Health. There is already a wait list.

Meeting Adjourned at 9:10am.